



**This Application must be forwarded direct to:
Bendigo Valley Sports & Charity Foundation
PO Box 5480, Dunedin**

Level 6, WestpacTrust Building, 106 George Street,
PO Box 5480, Dunedin, New Zealand
Phone 03 477-2261, Fax 03 477-2281
Email bendigovalley@extra.co.nz

**REQUEST FOR ALLOCATION
OF GAMING MACHINE PROCEEDS
(PLEASE COMPLETE BOTH SIDES OF THIS FORM)**

1. Official Name of Applicant - **Must be identical to Official Bank Deposit Slip.**

2. Postal Address

3. Phone Fax Email

4. Banking Details - **Please attach an Official Bank Deposit Slip.**
 Name of Bank
 Name of Account
 Bank A/C No
BANK BRANCH ACCOUNT SUFFIX
 Personal or company cheque accounts are not permitted. If Grant is approved, payment will be direct credited to organisations bank account.

5. Type of Organisation

6. Physical address if different to postal

7. Contact Person Position

8. Personal Street Address
 Telephone Bus Telephone
 Fax Email

9. Details of organisation
 Number of members in your organisation Number of members who shall benefit
 How will you assist our community profile?

FOR OFFICE USE ONLY

Date Received	Meeting Date:	Decision:	Amount \$	Date Credited
Total Cost \$		Amount Applied For \$		Amount Eligible \$
Trustees				

APPLICATION FORMS NOT FULLY COMPLETED WILL BE RETURNED

10. Reason for application and explanation how the community or a part of the community shall benefit.

11. Cost Breakdown - Two competitive quotes must be attached or a full explanation as to why there is only one quote.

ITEM	COST	ITEM	COST
1.	\$	3.	\$
2.	\$	Total Cost (G.S.T. Excl)	\$

12. Total Amount Applied for \$

13. If G.S.T. Registered supply number - -

14. Are you applying to other Trusts or any other Organisations for funding for this Activity? Yes/No
If yes, please list. Also advise how balance of funds are to be raised.

15. Attached is a copy of the resolution to apply for funding. This must be certified as true and correct by the secretary of the applicant society, e.g. committee minutes.

16. Attached is a copy of our last Financial accounts.

17. Proof of Purchase
In the event of the application being successful the applicant is required to forward a copy of the receipts and invoices from the supplier of the goods and services for which the grant has been made. Failure to provide these will result in the Bendigo Valley Sports & Charity Foundation recovering the grant from you.

18. Consent of Audit
We agree to comply with requests from an officer of the Department of Internal Affairs for additional information in relation to how the monies received by this society from the operation of the gaming machines have been spent. We also agree that an officer of the Department of Internal Affairs may direct and audit or inspection of the books, accounts or data systems in which the proceeds of the operation of the gaming machines received by this society have been deposited, by a:
i) chartered accountant in public practice, or
ii) an officer of the Department of the Internal Affairs.
We agree that the audit or inspection will be carried out in a manner approved by the Department, within the time frame specified by the Department. This society shall pay for the cost of such an audit.

19. Attached is proof we are affiliated to a recognised Organisation, a Charitable Trust or copies of our rules and regulations.

20. The applicant agrees to the Foundation making any inquiries in respect of this application that it considers necessary.

21. We agree that the decision of the trustees regarding this application shall be final and binding.

<input style="width: 90%; height: 20px;" type="text"/> Name of Secretary	<input style="width: 90%; height: 20px;" type="text"/> Date
<input style="width: 90%; height: 20px;" type="text"/> Signature of Secretary	Common Seal

- Check List** (Tick)
1. You have attached copies of **two competitive quotes**, invitations to events or other supporting material (which must be addressed to the applicant organisation).
 2. The application has been signed by the organisation's secretary.
 3. You have attached a copy of the resolution to apply for funding (and that the secretary has certified it as true and correct).
 4. Copy of last financial accounts.
 5. An official bank deposit slip.
 6. You have supplied proof that your organisation/Team/Club is affiliated to a recognised Association, a Charitable Organisation or copies of your rules and regulations.
 7. Completed all questions as requested.

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Bendigo Valley Sports & Charity Foundation

(called the Foundation)

INFORMATION REGARDING APPLICATION FOR FUNDS

1. The foundation is under no obligation to approve any or part of any application and is not required to explain or justify its decision.
2. No site operator or any other person can guarantee any funding to any organisation. Approval is at the discretion of the Trustees of the Foundation.
3. All grants made are free of any commercial encumbrance.
4. Only properly completed original applications shall be considered.
5. **Proceeds of Gaming Machines**
Funds shall only be used for authorised purposes as defined in the Gaming Act 2003 and in compliance with the licensee conditions of the Foundation.
6. Some examples of activities that do not comply as authorised purposes are:
 - Purchase or subsidy of alcohol.
 - Maintenance or provision of bar facilities.
 - Costs associated with staging "after-match" functions for sporting groups.
 - Provision or subsidy of costs of entertainment, food or refreshments.
 - Paying off previously incurred promotional debts.
 - Grants to non-affiliated "social" sports or social clubs.
 - Cash prizes.
 - "Trade tournaments" or sporting events staged primarily for the commercial publicity and/or the benefit of a selected industry group.
 - Grants supporting the commercial wing of the racing industry, e.g. the breeding of race horses or the payment of jockeys or facilities that benefit non-public areas.
 - Vehicles for motorsport.
 - Commercial tourist promotions.
 - A purpose which will result in a clear commercial gain or profit for an individual or organisation.
 - Grants to further the activities of professional sports persons (except where such a donation is made for any coaching, training or development purpose for an amateur sport community organisation).
 - Any individual sports person unless the grant is made to, and administered by, an incorporated sporting body to which the individual is affiliated.
 - Family reunions or group reunions.
 - Events or trips which are predominantly social in nature.
 - Purchase or subsidy of vehicle intended for purposes associated with social functions.
 - Prizes for sporting events except for trophies or modest non-cash prizes for use in genuine community sporting events (the definition of "modest" will in each case be determined by the size of the event concerned).
 - Dress uniforms, training uniforms and laundry.
 - Grant requests for fundraising for another organisation are not permissible.
 - Retrospective Grants
 - Payment of club membership

This list is not necessarily exhaustive.
7. All grants must be spent within New Zealand.
8. Funds must only be used for the purpose applied for. In the event of non compliance with this condition, an amount equal to the amount of the allocation is immediately repayable by the recipient organisation to the Foundation.



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